

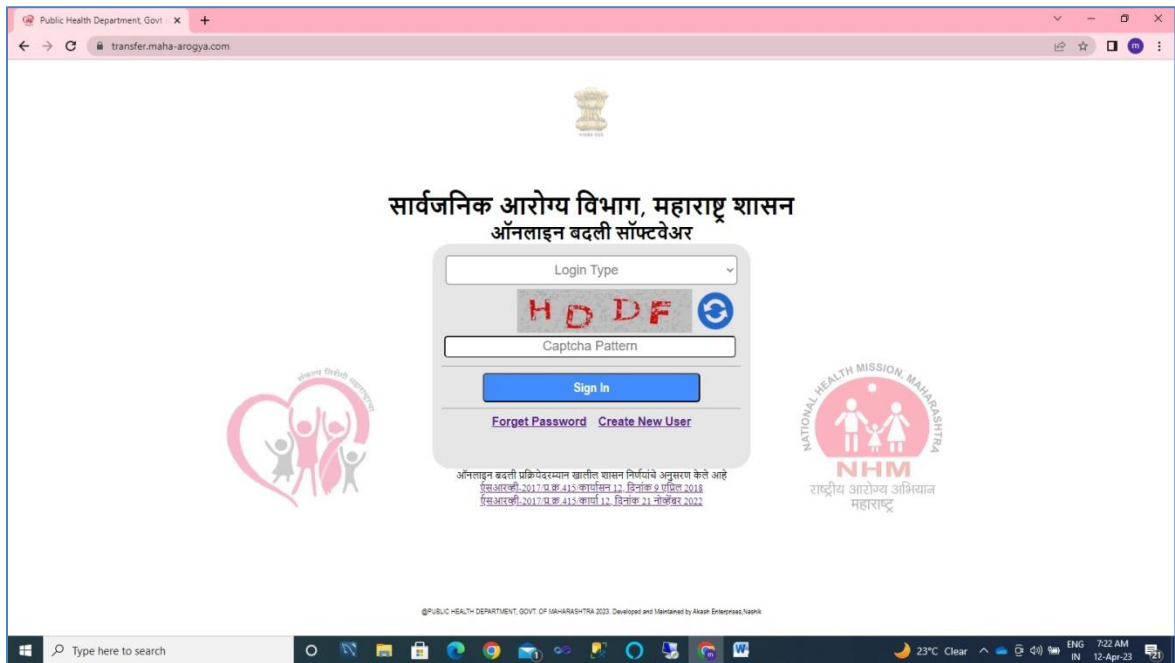


Public Health Department

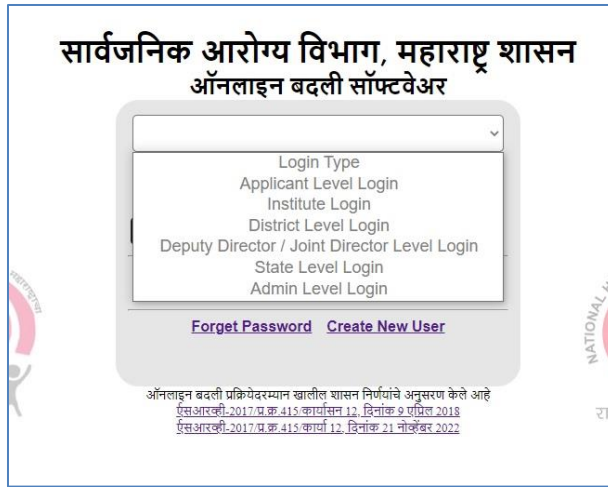
Govt. Of Maharashtra

Manual for Transfer Process Software

- 1) This software is designed and developed for conducting transfer process of employee based on the Working Area, Transfer Priority and Seniority of the employee as per the preferences given by the employee as mentioned in the Maharashtra Government Resolution शासन निर्णय क्रमांक : एसआरव्ही-2017/प्र.क्र.415/कायासन 12 dated 09 April 2018.
- 2) Below is Login Screen of the Software :



This page contains Login Type, Captcha Pattern, Forget Password and Create New User. When user click on Login Type, various types of Login Type appeared for selection as mentioned below.



When user selects Applicant Level Login, system will ask for Applicant Mobile no and OTP and for other Login Type, system will ask for Username and Password of User.



Applicant/Employee need not create new user to access the portal. Applicant can access portal by providing mobile no and OTP received on mobile once their application is entered by his Institute. Rest all user need to create new user, register them into the portal and then by providing username and password, user can access portal.

Below is screen for New User Registration:

https://transfer.maha-arogyaa.com/transfer.maha-arogyaa.com/create_user.aspx?activity=New

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वोच्च न्यायालय

निर्माण

Create New User

Email*
(This will be your Username)

Name*

Mobile No*

User Level* Institute Level

Your Institute*
Division
District
Taluka
Institute

Upload Your Photo* No file chosen
Only BMP/JPG/GIF/PNG/TIF File (Max: 1 MB Size)

Upload Your Institute Identity Card* No file chosen
Only PDF (Max: 1 MB Size)
View Identity Card

Note : * indicates field is compulsory to enter.
©PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2023. Developed and Maintained by Akram Enterprise Netwiz.

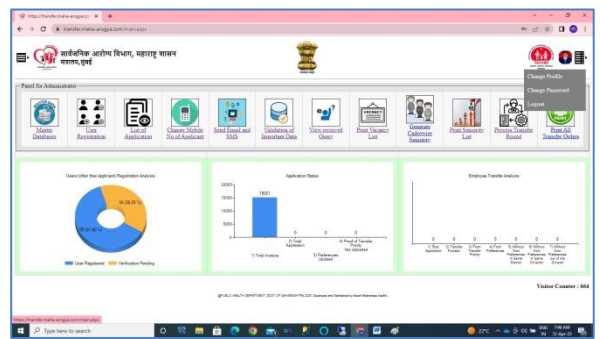
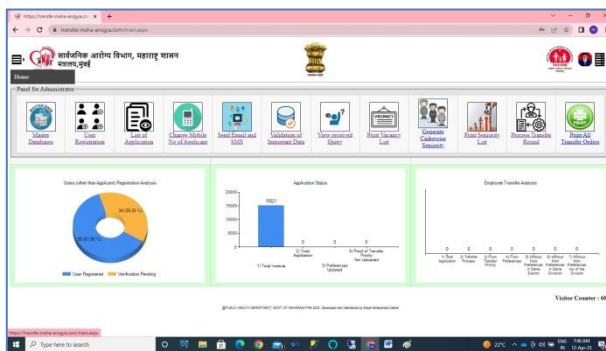
For new registration, user need to enter email, mail, mobile, user level and institute. User also needs to upload his photo and identity card given by his institute. Based on the user registration information, Institute Level / District Level User can be verified at Deputy/Joint Director Level, Deputy/Joint Director Level User and State Level can be verified at Admin Level. There are some Institutes which are state level but these institutes select their level as Deputy Director / Joint Director Level.

Based on the user level, User can view data in his jurisdiction i.e. Institute Level user can view only applicant and institute data pertains to its institute. District level user can view only applicant and institute data pertains to its District. Deputy Director Level user can view only applicant and institute data pertains to its Division (State Level DD/JD Institutes can view whole state data) and State/Admin Level user can view all applicant data and all institute.

- Registered user can retrieve password through his/her email and mobile using following module of the portal by providing email to the portal



4) After successful login into the portal, main dashboard of the system will appear based on the level of the user. Main dashboard screen consist of left and right menu at to top.




Left hand side menu is use to move to main dashboard and right side menu is use for change profile of user, change password and logout.

User can change his/her profile from below screen:

https://transfer.maha-arogy.com/ create_user.aspx?Activity=Update

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

Update User Profile



Email*
(This will be your Username)

Name*

Mobile.No*

User Level*

Your Institute*

Division

District

Taluka

Institute

Upload Your Photo* No file chosen
Only BMP, JPG, GIF, PNG, TIF File (Max 1 MB Size)

Upload Your Institute Identity Card* No file chosen
Only PDF (Max 1 MB Size)
[View Identity Card](#)

Note : * indicates field is compulsory to enter.

22°C 7:50 AM IN 12-Apr-23

User can change password from below screen:

https://transfer.maha-arogy.com/ change_pass.aspx

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

Change Password

Username

Old Password

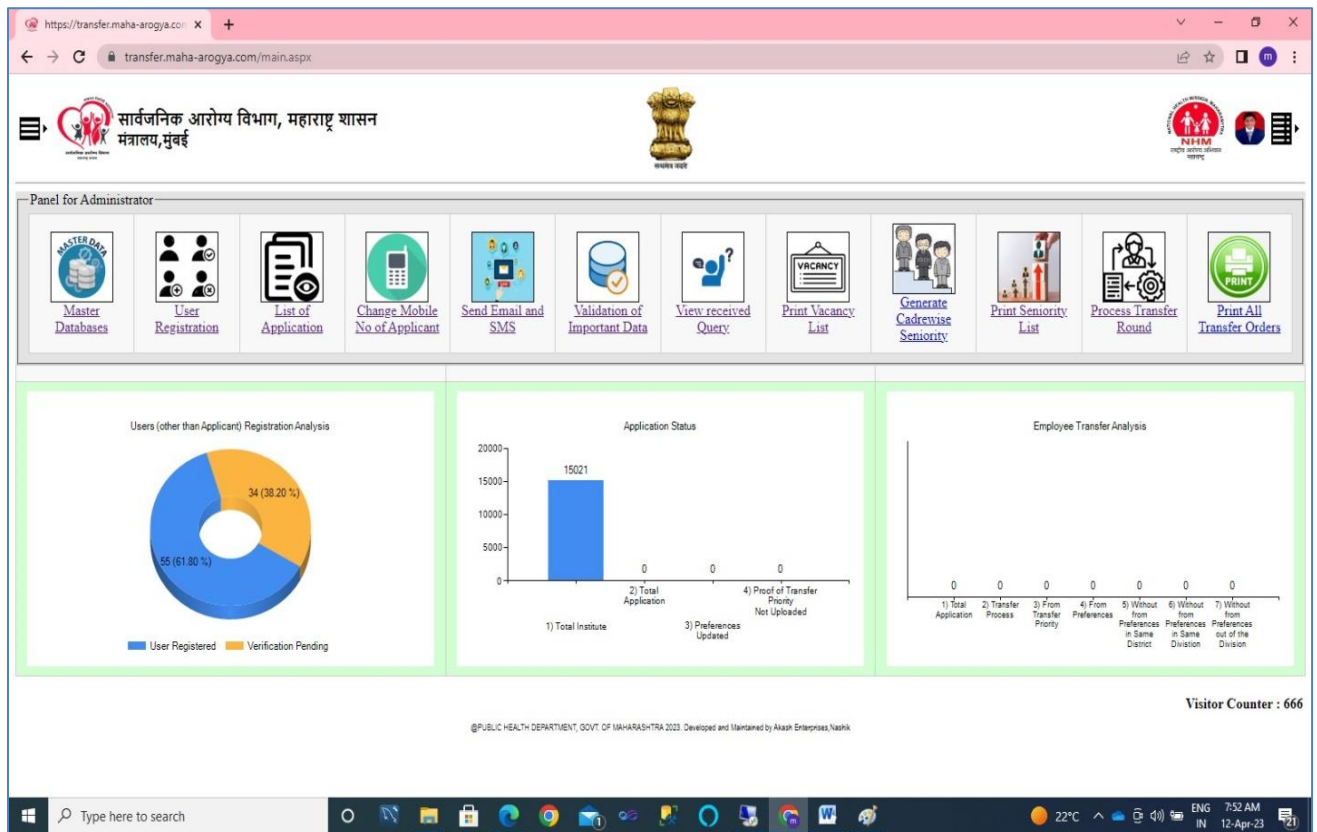
New Password

Confirm New Password

©PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2022. Developed and Maintained by Neast Enterprise,Neast

22°C 7:51 AM IN 12-Apr-23

Admin Dashboard will appear as below:



Admin dashboard consist of modules like Master Database, User Registration, List of Applicants, Changes Mobile no of User, Send Email and SMS Module, Validation of Important Data, View received Query, Print Vacancy List, Generate Cadrewise Seniority, Print Seniority List, Process Transfer Round and Print All Transfer Orders.

Dashboard also consist graphical Analysis of

- Users (other than Applicant) Registration Analysis which includes no of user registered and Verification Pending for registered user.
- Application Status which includes Total Institutes, Total Application, No of Applicant whose preferences updated and no of applicants whose proof of transfer priorities not uploaded.
- Employee Transfer Analysis which includes no of Application, no of Application whose transfer process carried out, no of Application whose transfer carried within his/her priorities, no of Application whose transfer carried out without preferences outside his/her priorities within same District of his/her Institute, no of Application whose transfer carried out without preferences outside his/her priorities within same

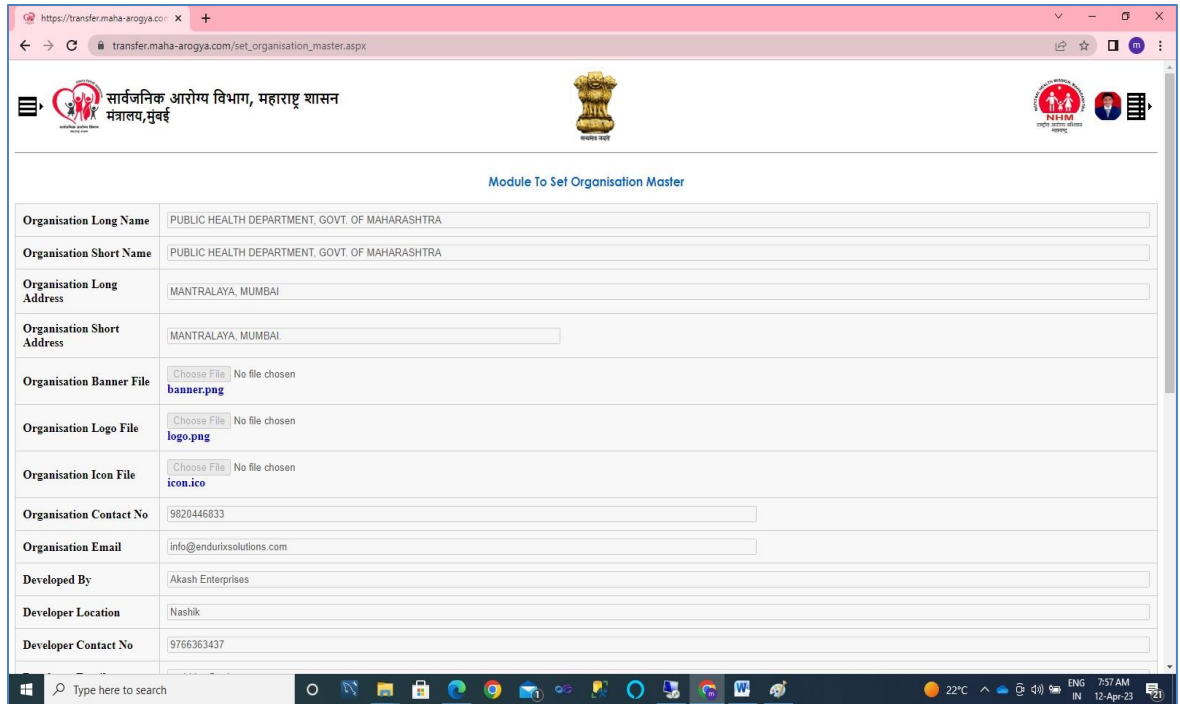
Division of his/her Institute and no of Application whose transfer carried out without preferences outside his/her priorities outside Division of his/her Institute

Master Database Tab:



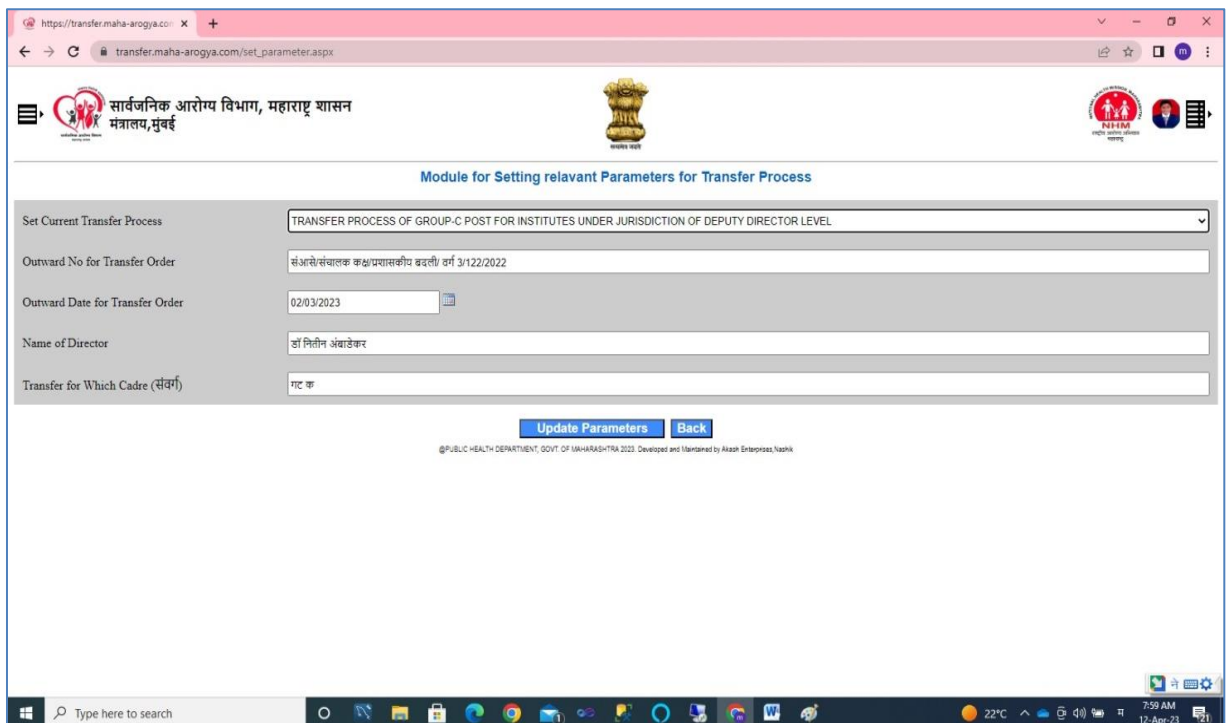
Master database tab includes modules like Organization Master, Set Parameters, Set Support System Date, Process Master, User Level Master, Post Master and Institute Master

Master Database - > Organisation Master:



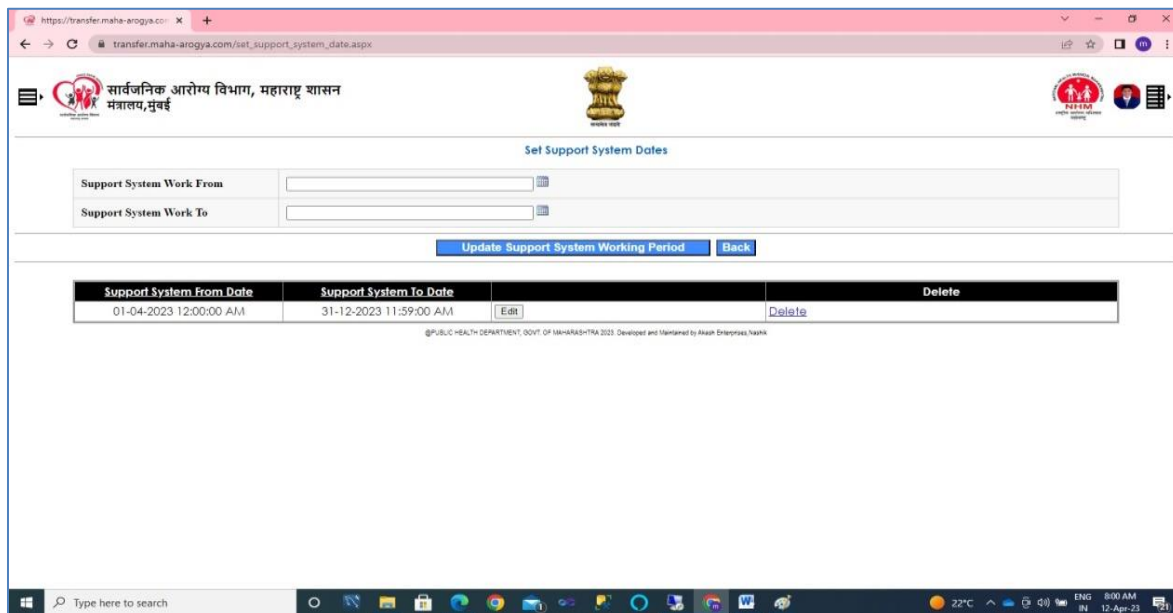
Organisation Master is used to set various information like Name of Organisation, logo, Database Server, Email Server and SMS Gateway information is will be going to use in the Portal.

Master Database - > Set Parameter Module:



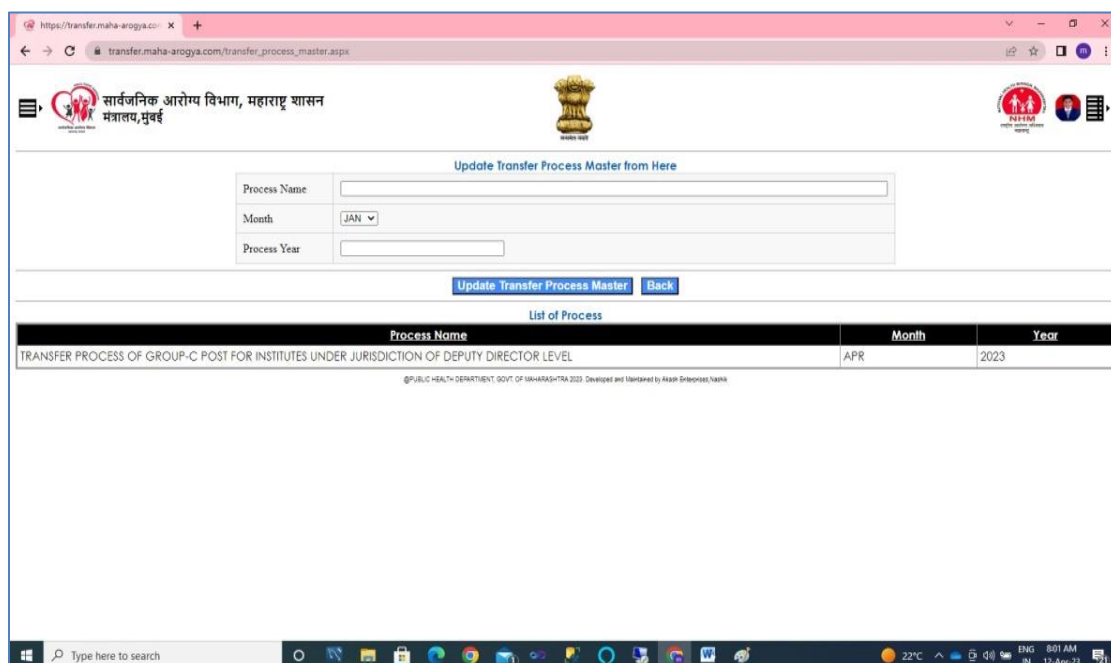
Set parameter module is use to set various parameters like Transfer Order Outward No, Transfer Order Date, Name of Director and Transfer of Which Cadre. All these parameter will be use in Transfer Order.

Master Database - > Set Support System Date:



Set support system date module is use to set date from which support system is going to work and to which date. Support system can also be use in break wise system.

Master Database - > Process Master Module:



Process Master Module can be used to maintain details of current process of Transfer

Master Database - > User Level Master Module:

Update User Level Master from Here

User Level

User Level Display

Update User Level Master Back

List of User Level

User Level	User Level Display
Admin	Admin
State Level	State Level
Deputy Director Level	Deputy/Joint Director Level
District Level	District Level
Institute Level	Institute Level
Applicant Level	Applicant Level

©PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2022. Developed and Maintained by Akash Enterprise,Health

User Level Master Module can be used to maintain various types of user level. These use level further use in the portal

Master Database - > Post Master Module:

Update Post Master from Here

Post

Transfer Level State Level

Update Post Master Back

List of Post

Post	Transfer Level	Map Post with Offices	Total Offices Mapped
अधिपरिचारिका	Division Level	Map Post	8
परीसेविका	Division Level	Map Post	8
औषध निर्माण अधिकारी	Division Level	Map Post	8
प्रयोगशाळा सहायक	Division Level	Map Post	8
भू-किरण तंत्रज्ञ	Division Level	Map Post	8
प्रयोगशाळा वैज्ञानिक अधिकारी	Division Level	Map Post	8
ईसीजी तंत्रज्ञ	Division Level	Map Post	8
रक्तपेटी तंत्रज्ञ	Division Level	Map Post	8
दंत चिकित्सी	Division Level	Map Post	8
आहार तज्ञ	Division Level	Map Post	8
वीजतंत्री	Division Level	Map Post	8
सुतार	Division Level	Map Post	8
दूरधनी चालक	Division Level	Map Post	8

©PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2022. Developed and Maintained by Akash Enterprise,Health

Post master module is used to maintain various posts which will be used in Portal.

Master Database - > Institute Master Module:

The screenshot shows the 'Institute Master' interface. At the top, there are navigation options: 'Copy to clipboard', 'Export to Excel', 'Export to CSV', 'Export to PDF', and 'Print'. A search bar is located on the right. Below these is a table with columns: 'Institute Name', 'Address', 'Institute Level', and 'View Institute Details'. The table lists various institutes such as 'Arogya Bhavan', 'Chief Bacteriologist, District Public Health Laboratory, Beed', etc. At the bottom, there are pagination controls showing 'Showing 1 to 10 of 15,021 entries' and a 'Back' button.

Institute Master module is use to maintain various institutes where transfer posting going to carried out. One can view institute details by clicking on view. Institute details can be view as below:

The screenshot shows the 'Institute Details' interface for Institute ID 15020. The details are as follows:

Institute ID	15020	Institute Nin		Institute English Name	Chief Bacteriologist, District Public Health Laboratory, Alibag (Raigad)
Institute Marathi Name		Address			
मुख्य अणुजीव शास्त्रज्ञ, जिह्वा सार्वजनिक आरोग्य प्रयोगशाळा, रायगड		District Public Health Laboratory, VinayakBldg, A Wing Behind Jogalekar Naka, Alibag(Raigad) 402201.			
Division		District	Taluka	Pin	
Thane		Raigad	Alibag	402201	
Email	Phone		Institute Level		
dphl_raigad@alibag@yahoo.com	02141222302		Institute Level		
Institute Area	Reporting Deputy/Joint Director Office				
Plain Area	Deputy Director of Health Services (SPHL), Pune City - Pune - 411001 (NIN - 13)				

Buttons: Save Institute Data, Back

Below the details is a table with columns: 'Post', 'Sanctioned Post', 'Vacant Post', 'Likely Vacant Post', 'Modify', and 'Delete'. The table lists four posts related to 'अणुजीव सहाय्यक / प्रयोगशाळा तंत्रज्ञ'.

Admin, Deputy Director Level and Institute Level user can update Institute data from their Login.

User Registration Tab:

The screenshot shows a web browser window with the URL https://transfer.maha-arogya.com/user_registration.aspx. The page header includes the logo of the Maharashtra State Health Department and the text 'सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन, मनालय, मुंबई'. Below the header, there are tabs for 'List of Activated Users' and 'User Registration Process-List of Users which are not Activated'. The latter is selected, displaying a table of users. Above the table are buttons for 'Copy to clipboard', 'Export to Excel', 'Export to CSV', 'Export to PDF', and 'Print', along with a search box. The table has columns for 'User Name (Email)', 'Name of User', 'Mobile', 'User Level', 'Institute', 'Verify Profile', 'View Profile', and 'Delete Profile'. The table contains 8 rows of user data.

User Name (Email)	Name of User	Mobile	User Level	Institute	Verify Profile	View Profile	Delete Profile
2427mana@gmail.com	Mangesh Game	9082492824	Institute Level	Primary Health Centre, Kanheri Sarap, Barshitakli, Akola - 444401	Verify Profile	View Profile	Delete Profile
adhalepajaln@gmail.com	Assistant Director Health services Leprosy Ja	9922126436	Institute Level	District Hospital, District Hospital Jalna, Jalna - 431203	Verify Profile	View Profile	Delete Profile
baigasher@yahoo.com	Asher Mirza Abdullah Baig	8888819012	Institute Level	District Hospital, District Hospital Aurangabad, Aurangabad, Aurangabad - 431001	Verify Profile	View Profile	Delete Profile
bajiraoandhale@gmail.com	BAJIRAO ANKUSH ANDHALE	7066687323	Institute Level	Community Health Centre, R H Bibi, Lonar, Buldhana - 443209	Verify Profile	View Profile	Delete Profile
dhananjayo45@gmail.com	Dr.Dhananjay Chakurkar	+9822319908	Deputy Director Level	Deputy Director of Health Services i/c Circle, Thane , Notmapped, Thane - 0	Verify Profile	View Profile	Delete Profile
dinkarsupekar97755@gmail.com	DINKAR RAMKISAN SUPEKAR	08275269003	Deputy Director Level	Deputy Director of Health Services i/c Circle, Latur , Latur, Latur - 0	Verify Profile	View Profile	Delete Profile
dphlgadchiroli@gmail.com	District Public Health Laboratory Gadchiroli	9604792882	Institute Level	Chief Bacteriologist, District Public Health Laboratory, Gadchiroli , Gadchiroli , Gadchiroli - 442605	Verify Profile	View Profile	Delete Profile

List of Application Tab will view list of Users who are not verified / Activated till date. User registration tab will view to Admin, State and Deputy Director Level users. Institute and District Level users can be activated / Verify by Deputy Director Level users within their jurisdiction. Deputy Director Level users can be activated / Verify by State Level users and State Level user can be activated / Verify by Admin Level.

Particular user profile can be delete, view or verify by clicking at appropriate link. One can view List of Activated Users by Click link 'List of Activated Users' which is at top. The Screen of 'List of Activated Users' is as below:

https://transfer.maha-arogya.co...
transfer.maha-arogya.com/users_activated.aspx?activity_from=Administrator

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

List of Users who is activated

Copy to clipboard Export to Excel Export to CSV Export to PDF Print Search:

User Name (Email)	Name of User	Mobile	User Level	Institute	De-Activate User
aosphlpune@gmail.com	MANOHAR DATTATRAYA DHUM	9619436698	Deputy Director Level	Deputy Director of Health Services (SPHL) , Pune City , Pune - 411001	De-Activate
cdsm.npcb@gmail.com	Dr. Eknath Male	7972943013	Deputy Director Level	Joint Director of Health Services (NPCB) , Mumbai , Mumbai - 0	De-Activate
ddha.aurangabad-mh@gov.in	DR MAHANANDA MUNDE	9420658554	Deputy Director Level	Deputy Director of Health Services i/c Circle, Aurangabad , Aurangabad, Aurangabad - 0	De-Activate
ddha.transport@gmail.com	Jayant Gorakhanath Mulay	9011092646	Deputy Director Level	Deputy Director of Health Services (Transport) , Pune City , Pune - 0	De-Activate
ddhsakola3@gmail.com	TARANGTUSHAR SANJAY WARE	9822479895	Deputy Director Level	Deputy Director of Health Services i/c Circle, Akola , Akola , Akola - 0	De-Activate
ddhakol@rediffmail	Dr. Prmchan S. Kamble (Kikute)	9850650289	Deputy Director Level	Deputy Director of Health Services i/c Circle, Kolhapur , Notmapped, Kolhapur - 0	De-Activate
ddhslatur3@yahoo.in	Karwar Dnyandeo	9404509555	Deputy Director Level	Deputy Director of Health Services i/c Circle, Latur , Latur, Latur - 0	De-Activate
ddhangp@rediffmail.com	Sushma Manoranjan Banik	9823087227	Deputy Director Level	Deputy Director of Health Services i/c Circle, Nagpur , Notmapped, Nagpur - 0	De-Activate

Type here to search

One can view user profile or De-activate user by clicking appropriate Link.

List of Application Tab:

https://transfer.endurix-elearning...
transfer.endurix-elearning.in/list_of_applications.aspx?page_no=0

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

List of online Applications fill date

Search Database by Word Export Data to Excel

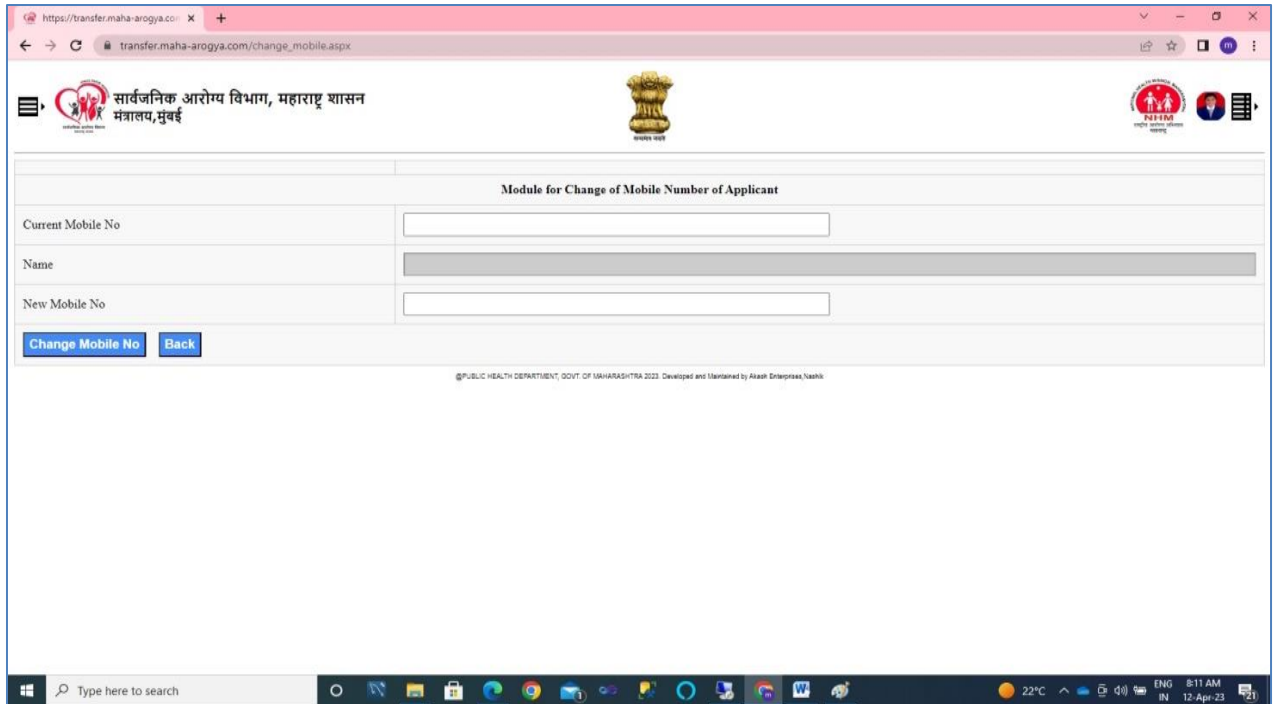
Total 5 Entries available!

Mobile	Name	Designation	Institute	Date of Joining
9876543210	AKASH MADHUKAR BHISE	अधिपरिचारिका	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	27-02-2023
9890316437	AKASH MADHUKAR BHISE	अधिपरिचारिका	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	27-02-2023
9875643256	ANIL KHANDU BHISE	अधिपरिचारिका	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	27-02-2023
9766363437	MADHUKAR PANDURANG BHISE	अधिपरिचारिका	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	03-03-2023
7028098059	SANTOSH DHAWALE	औषध निर्माण अधिकारी	Community Health Centre, Vangaon, Dahanu, Palghar - 401607 (NIN : 3783237724)	27-02-2023

©PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2023. Developed and Maintained by Akash Enterprises, Nashik

List of Application Tab will view total number of Application for Transfer. One can export data in Excel format also. This data will view as per user's jurisdiction. Admin and State Level user will view all data. Deputy Director / District Level user view data in their jurisdiction. Institute will view only their Employee data.

Change Mobile No of Applicant Tab:



This module is used to change Applicant/Employee Mobile no.

Validation of Important Data Tab:

Data validation module is most important module in the process which has access to all Level except Applicant Level. Data validation should be carried out before processing Transfer of Employees and make sure that at data in the portal should be validate as per requirement of the Transfer process. Data validation module consists of various validations as mentioned below:

- a) List of Applicant whose Transfer Priority Selected but Proof not Uploaded
- b) List of Users other than Applicant who have not been Verified / Activated till Date
- c) List of Users other than Applicant who are Verified but not Uploaded their Identity Card
- d) List of Institute which Area is 'Not Available' or Blank
- e) List of Institute which have Sanctioned Post but Vacant Post is Blank
- f) List of Queries which are un-answer

The screen shot of this module is as below:

https://transfer.endurix-elearning.in/transferendurix-elearning.in/data_validation.aspx

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

सर्वोच्च न्यायालय

Public Health Department
Maharashtra State

Data Validation Module

(Important Note : Before processing of Transfer Posting, It is mandatory to Clear all Data Validation)

List of Applicant whose Transfer Priority Selected but Proof not Uploaded

Proof of Transfer Priority can be uploaded at Institute Level

Show 10 entries Search:

Mobile	Name	Designation	Institute	Transfer Priority	Proof Transfer Priority
9890316437	AKASH MADHUKAR BHISE	अधिपरिचारिका	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	Applicant Family member Suffer from Illness as Notified by Government (सरकारने अधिसूचित केल्यानुसार अर्जदार कुटुंबातील सदस्य आजाराने ग्रस्त)	

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

List of Users other than Applicant who have not been Verified / Activated till Date

Institute Level / District Level User can be verify at Deputy Director Level. Deputy Director Level User can be verify at State Level and State Level User can be verify at Admin Level

Show 10 entries Search:

Email	Mobile	Name	User Level	Institute	Verify?	Verify Profile	View Profile
test@yahoo.co m	146	abc	Institute Level	Health Sub Centre, Bargaon Kh, Akola, Akola - 444407 (NIN : 4478262456)	N	Verify Profile	View Profile

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

List of Users other than Applicant who are Verified but not Uploaded their Identity Card

List of Users other than Applicant can upload their Identity Card from their own Profile

Show 10 entries Search: ahm

Email	Mobile	Name	User Level	Institute	Verify?	Identity Card
mpbhise_deputy_director_level@yahoo.com	9766363437	Madhukar Bhise (Deputy Director Level)	Deputy Director Level	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	Y	
mpbhise_district_level@yahoo.com	9766363437	Madhukar Bhise (District Level)	District Level	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	Y	
mpbhise_institute_level@yahoo.com	9766363437	Madhukar Bhise (Institute Level)	Institute Level	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	Y	
mpbhise_state_level@yahoo.com	9766363437	Madhukar Bhise (State Level)	State Level	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	Y	

Showing 1 to 4 of 4 entries (filtered from 5 total entries)

First Previous 1 Next Last

List of Institute which Area is 'Not Available' or Blank

Institute Area can be update from their own Institute Level Login by the Institute

Show 10 entries Search: nand

Institute	Institute Division	Institute Area
Health Sub Centre, Wakhari, Nandgaon, Nashik - (NIN : 1118232535)	Nashik	Not Available

Showing 1 to 1 of 1 entries (filtered from 136 total entries)

First Previous 1 Next Last

List of Institute which have Sanctioned Post but Vacant Post is Blank

Institute Vacant Post can be update from their own Institute Level Login by the Institute

Show 10 entries Search:

Institute	Sanctioned Post	Vacant Post
Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	10	

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

List of Queries which are un-answer

Applicant Queries can be Answer/Resolve only at Institute Level Login by the Institute

Show 10 entries Search:

Ticket ID	Name	Mobile	Email	Institute	Received Date
1	Akash Madhukar Bhise	9766363437	mpbhise@yahoo.com	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)	01-03-2023 05:01 PM

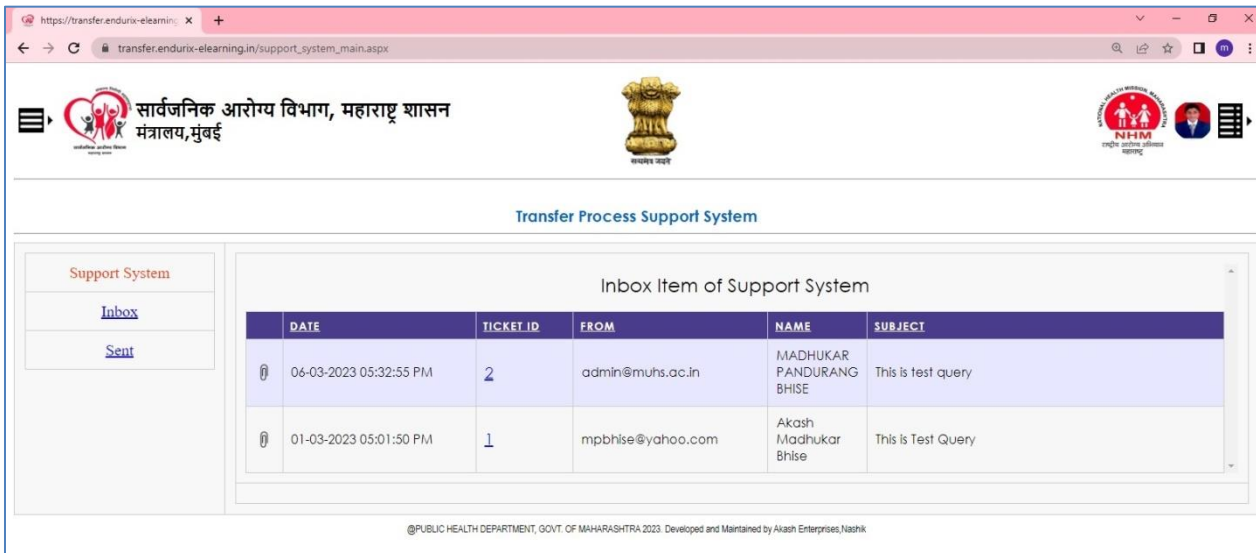
Showing 1 to 1 of 1 entries

First Previous 1 Next Last

View Received Query Tab:

View Received Query module is use to view queries received to Institute from the Applicant/Employee. The resolution of received query can be done at Institute Level only and other Level can view only Received Query and the action taken by the Institute.

The screen shot of this module is as below:



The screenshot displays a web browser window with the URL https://transfer.endurix-elearning.in/support_system_main.aspx. The page header includes the logo of the Maharashtra Health Department and the text 'सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन मंत्रालय, मुंबई'. The main content area is titled 'Transfer Process Support System' and shows an 'Inbox Item of Support System' table with the following data:

DATE	TICKET ID	FROM	NAME	SUBJECT
06-03-2023 05:32:55 PM	2	admin@muhs.ac.in	MADHUKAR PANDURANG BHISE	This is test query
01-03-2023 05:01:50 PM	1	mpbhise@yahoo.com	Akash Madhukar Bhise	This is Test Query

At the bottom of the page, there is a footer: '@PUBLIC HEALTH DEPARTMENT, GOVT. OF MAHARASHTRA 2023. Developed and Maintained by Akash Enterprises, Nashik'.

One can click on Ticket ID to see the details and action taken by the Institute as mentioned shown below:

https://transfer.endurix-elearning.in/transfer.endurix-elearning.in/support_system_main.aspx

सार्वजनिक आरोग्य विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई

Transfer Process Support System

Support System

Inbox

Sent

Inbox Item of Support System

DATE	TICKET ID	FROM	NAME	SUBJECT
06-03-2023 05:32:55 PM	2	admin@muhs.ac.in	MADHUKAR PANDURANG BHISE	This is test query
01-03-2023 05:01:50 PM	1	mpbhise@yahoo.com	Akash Madhukar Bhise	This is Test Query

Reply **Print Ticket Information**

Only Respective Institute can Reply to Queries of Applicant of their Institute

Ticket ID	2
Name	MADHUKAR PANDURANG BHISE
Mobile	9766363437
Email	admin@muhs.ac.in
Institute	Community Health Centre, Akole, Akole, Ahmednagar - 422601 (NIN : 1367687736)
Message Detail	This is test query

8 March, 2023
Wednesday

Message Attachment File [2.pdf](#)

Message Received Date 06/03/2023 05:32:55 PM

Message View Y

Message View Date 06/03/2023 05:36:13 PM

Reply ID 3

Reply Message Detail Your query received is recived and reply has been given to you

Message Attachment File Sent [3.pdf](#)

Message Reply Date 06/03/2023 05:37:18 PM

Email Sent ? Y

SMS Sent ? Y

Reply Sent By mpbhise_institute_level@yahoo.com

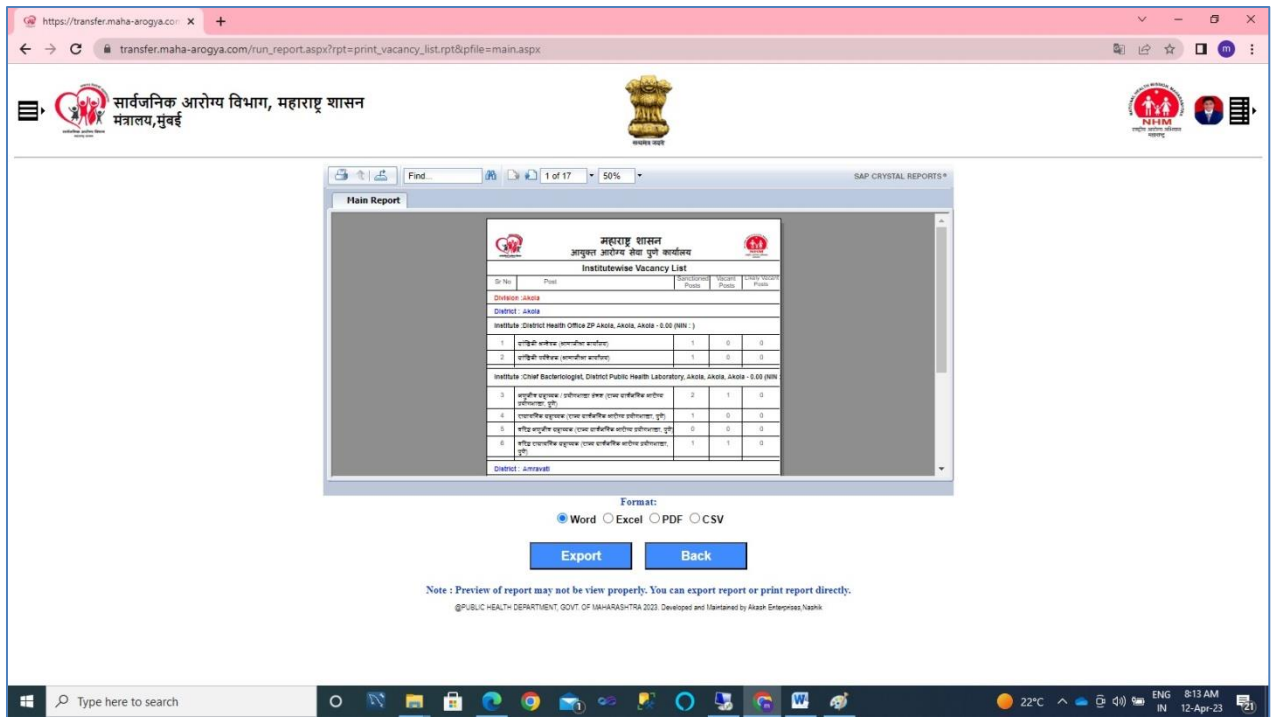
2.pdf 1 / 2 110%

8/3/22, 11:03 AM Central Recordkeeping Agency

The facility of Print of Raised Ticket is provided. As reply can only be given by concerned Institute to Applicant/Employee, for other Levels, Reply button is disabled.

Print Vacancy List Tab:

This tab is use to print the Vacancy List. The screen for this Tab is as below:



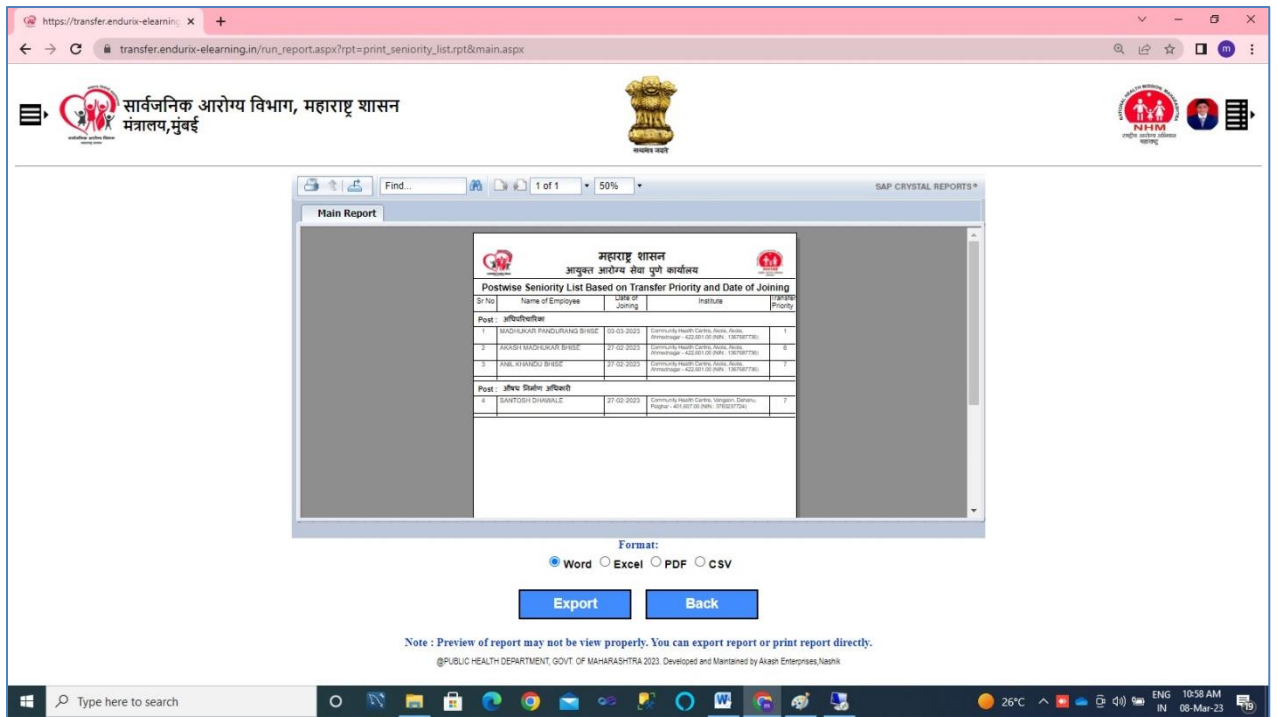
One can export report in PDF, Word, Excel format for regular use also.

Generate Cadrewise Seniority Tab:

This tab is used to Generate Cadrewise seniority based on Working Area, Transfer Priority and Seniority of the employee

Print Seniority List Tab:

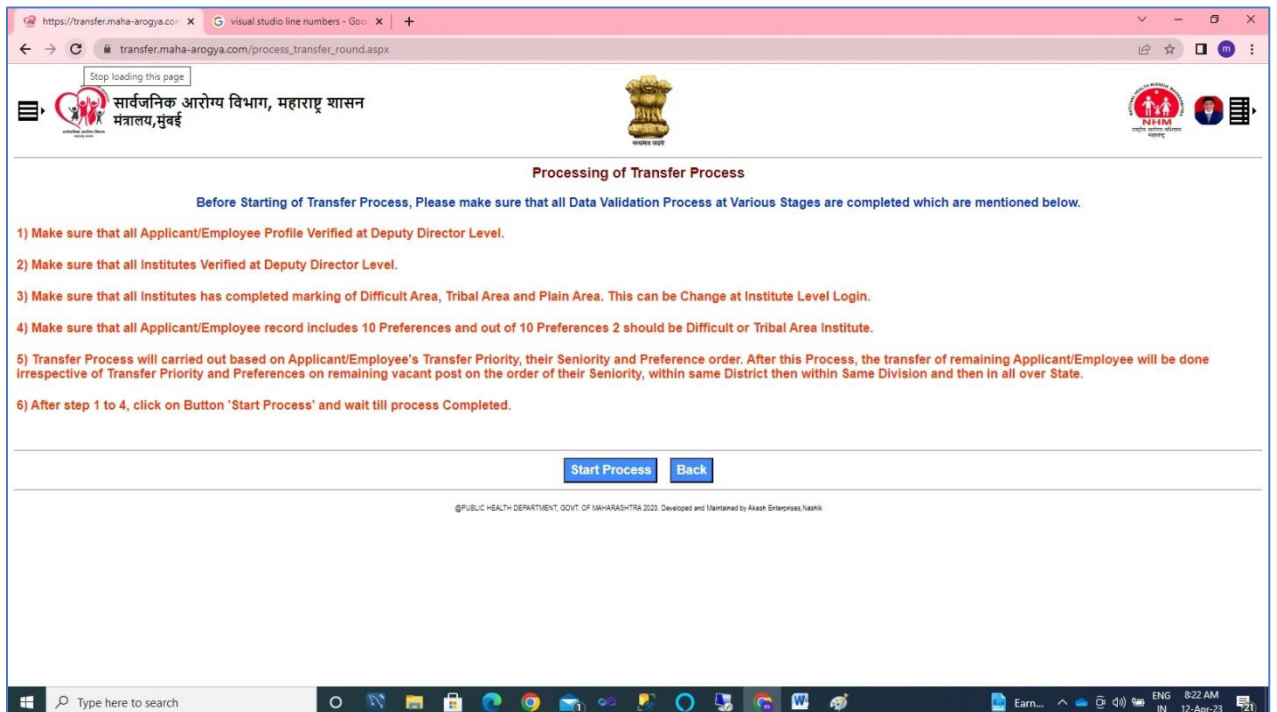
This tab is use to print the Seniority List. The logic of Seniority in respective Post is maintained in serial manner of Transfer Priority and Date of Joining in the respective Post. The screen for this Tab is as below:



One can export report in PDF, Word, Excel format for regular use also.

Process Transfer Round Tab:

This tab is used to process the Transfer of All Eligible Applicant/Employee. The facility of this tab is given to Admin and State Level only. The screen for this Tab is as follows:

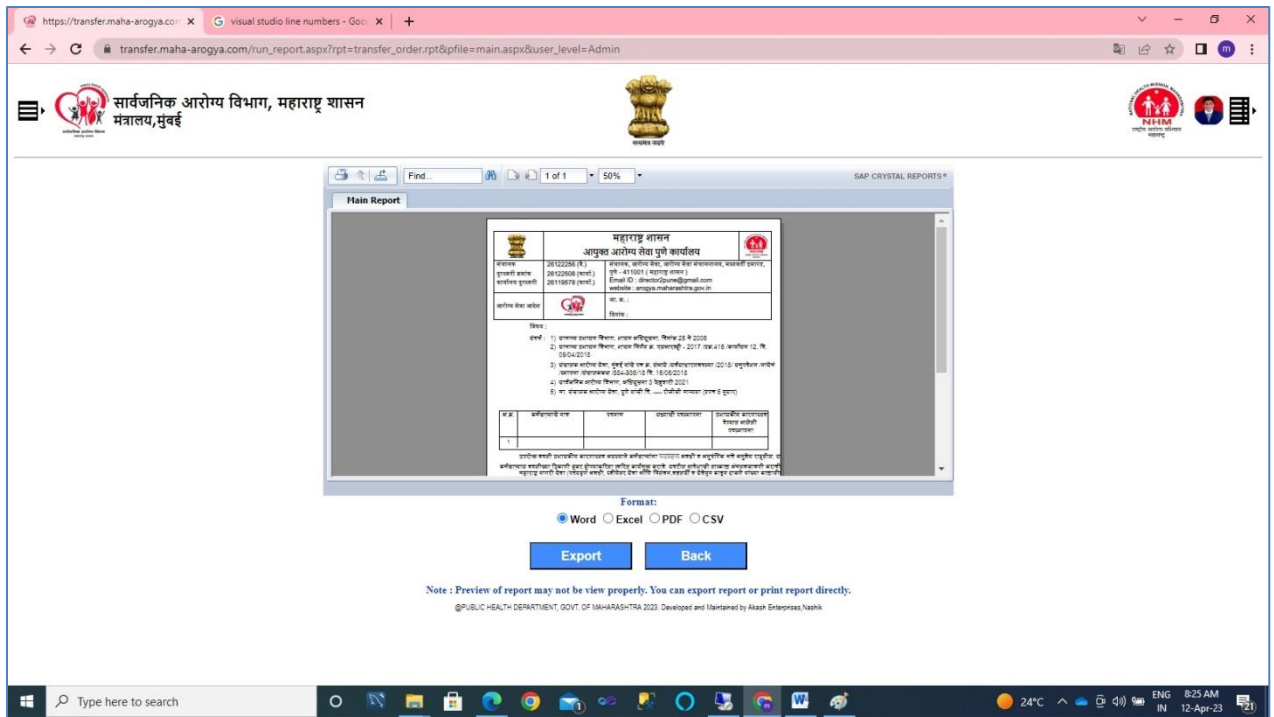


By pressing Start Process, All Applicant/Employee transfer will be processed without any manual intervention. The logic for this process is as follows:

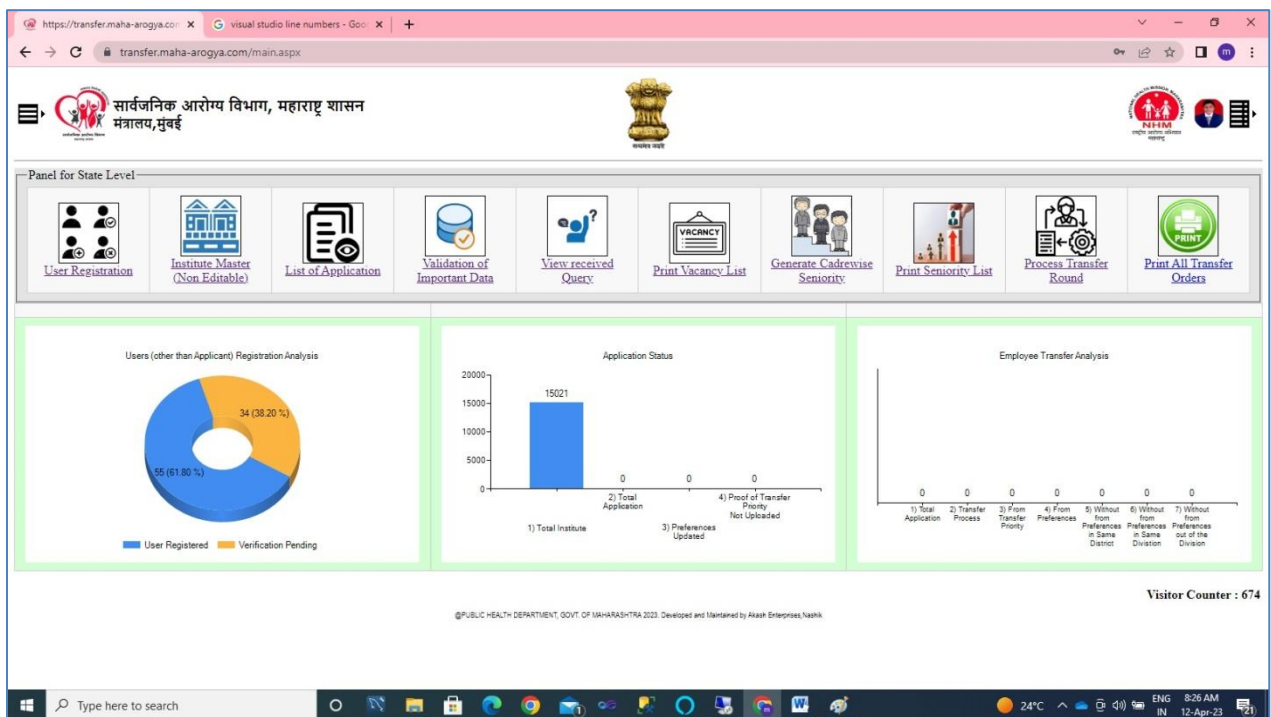
- I. Transfer will be done based on the Working Area, Transfer Priority, Date of Joining and total length of service in the respective post and as per Applicant Preferences Given.
- II. Transfer priority can be are as below:
 - 1) Applicant Differently Able
 - 2) Applicant is Parents of Disabled children as Notified by the Central Government from time to time
 - 3) Applicant Suffer from Illness as Notified by Government
 - 4) Applicant is Widow/abandoned woman
 - 5) Husband-Wife Grouping
 - 6) Applicant Family member Suffer from Illness as Notified by Government
 - 7) Re-appointment of Ex-Servicemen
 - 8) Not Applicable
- III. Based on the seniority number in the respective post, transfer carried out on the preferences given in a serial manner if the Vacancy exists for particular post in the preference institute.
- IV. After step III, if still Applicant / Employee transfer is remain, based on seniority number in the respective post, transfer carried out without preference within same District.
- V. After step IV, if still Applicant / Employee transfer is remain, based on seniority number in the respective post, transfer carried out without preference within same Division.
- VI. After step V, For State Level Institutes , if still Applicant / Employee transfer is remain, based on the seniority number in the respective post, transfer carried out outside Division.

Print All Transfer Order Tab:

This tab is use Print all Transfer orders. The facility of this tab given to all level with their jurisdiction. Concerned Applicant/Employee can print his transfer order from his/her login. The screen for this Tab is as below:



State Level Dashboard will appear as below:

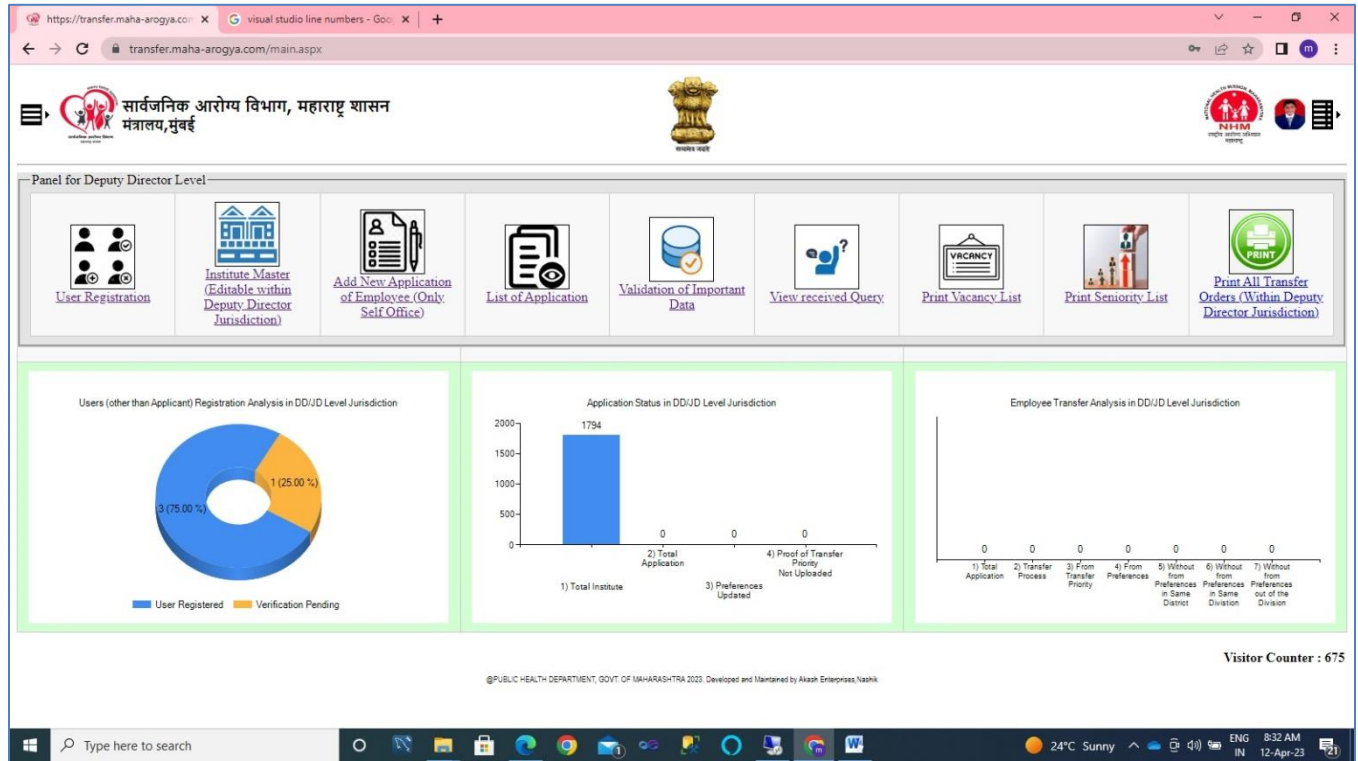


State Level dashboard consist of modules like User Registration, Institute Master (Non Editable), List of Applicants, Validation of Important Data, View received Query, Print

Vacancy List, Generate cadrewise Seniority, Print Seniority List, Process Transfer Round and Print All Transfer Orders.

Dashboard also consist graphical Analysis like at Admin Level

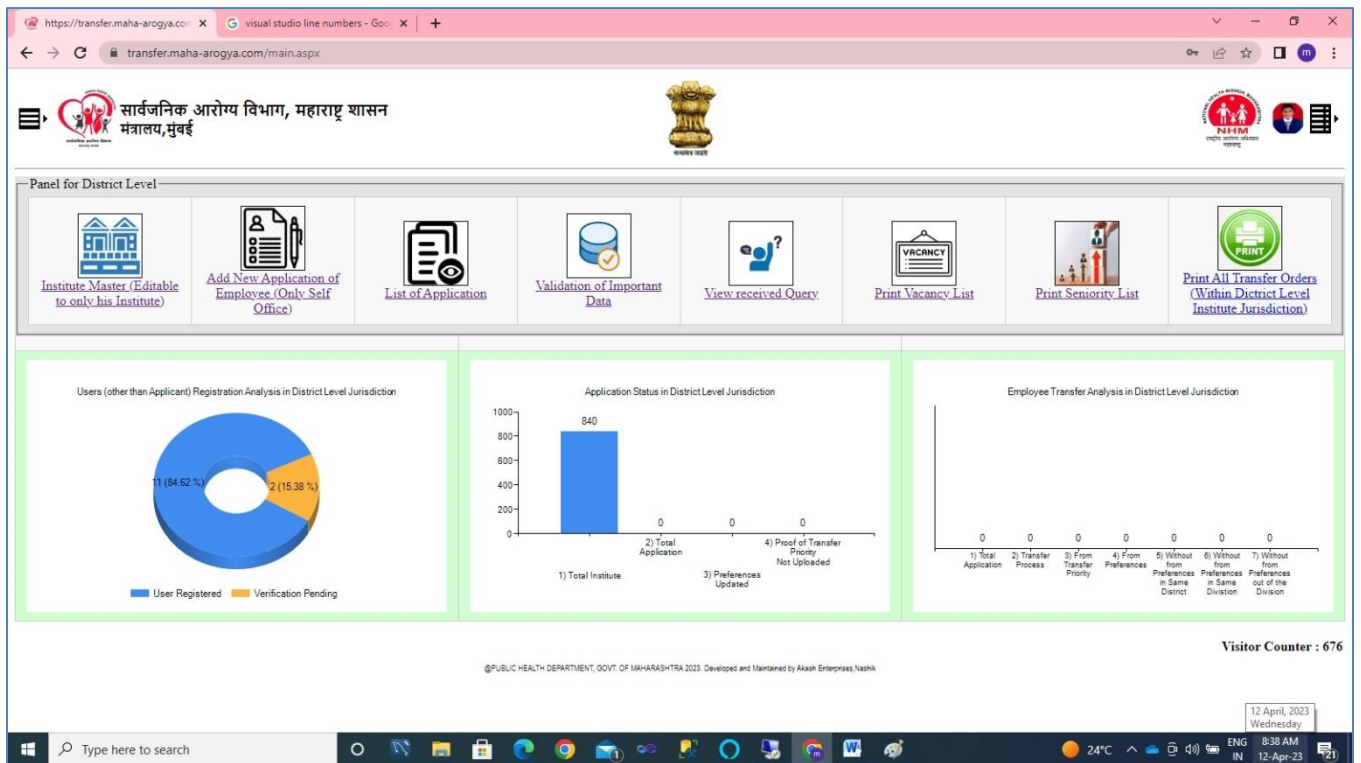
Deputy Director Level Dashboard will appear as below:



Deputy/Joint Director Level dashboard consist of modules like User Registration, Institute Master (Editable within the Jurisdiction of Deputy/Joint Director), Add New Application of Employee, List of Applicants (within the Jurisdiction of Deputy/Joint Director), Validation of Important Data, View received Query, Print Vacancy List, Print Seniority List and Print All Transfer Orders (within the Jurisdiction of Deputy/Joint Director).

Dashboard also consist graphical Analysis of data like at Admin Level but the analysis of data only within the Jurisdiction of Deputy Director.

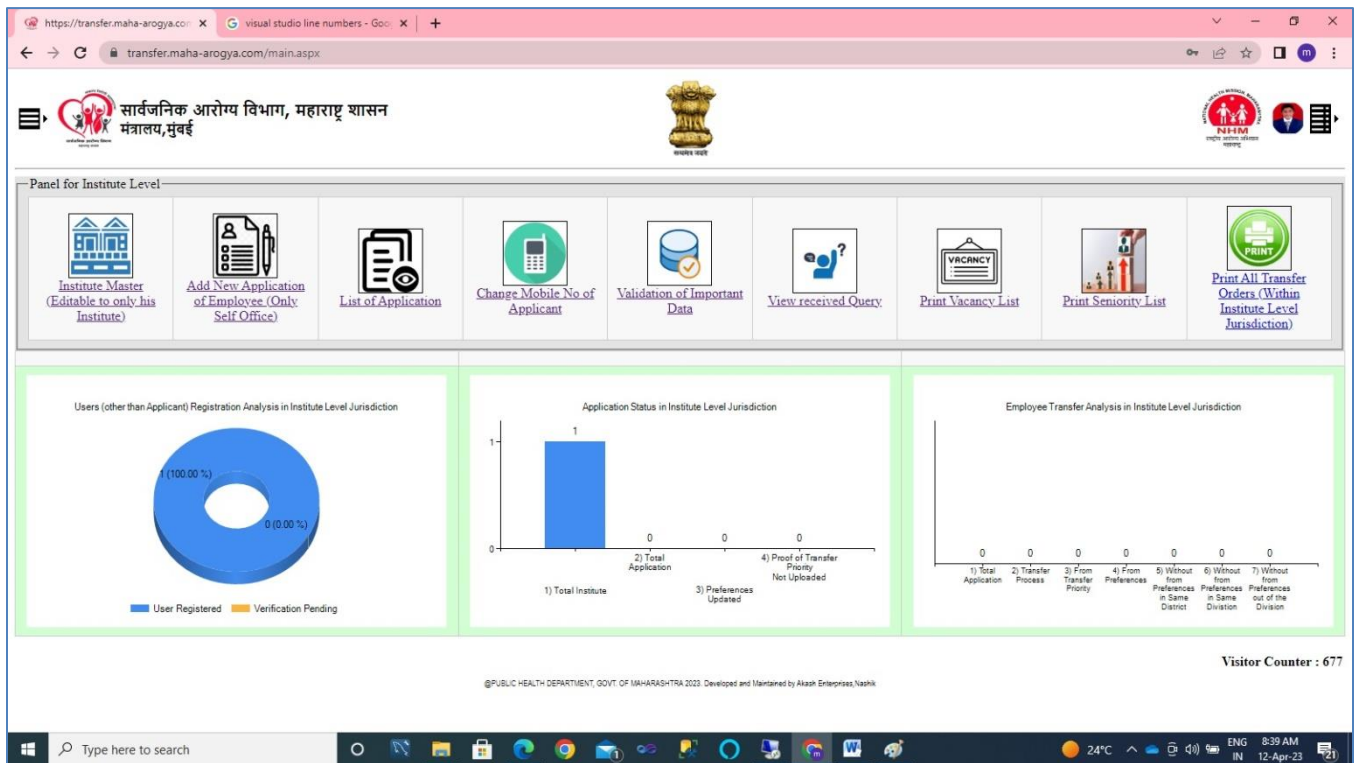
District Level Dashboard will appear as below:



District Level dashboard consist of modules like Institute Master (Editable only his Institute), List of Applicants (within the Jurisdiction of District Level), Validation of Important Data, View received Query, Print Vacancy List, Print Seniority List and Print All Transfer Orders (within the Jurisdiction of District Level).

Dashboard also consist graphical Analysis of data like at Admin Level but the analysis of data only within the Jurisdiction of District Level.

Institute Level Dashboard will appear as below:



Institute Level dashboard consist of modules like Institute Master (Editable only his Institute), **Add New Application of Employee**, List of Applicants (within the Jurisdiction of Institute Level), Validation of Important Data, Change Mobile no of Applicant, View received Query, Print Vacancy List, Print Seniority List and Print All Transfer Orders (within the Jurisdiction of Institute Level).

Dashboard also consist graphical Analysis of data like at Admin Level but the analysis of data only within the Jurisdiction of Institute Level.

The important point at Institute Level is Institute has to enter Employee Application details from Institute Login and all raised query by Applicant shall be clear at institute level only. Further, Institute have to enter Institute data like institute level, institute area, institute email, institute phone, sanctioned posts , vacant post and likely vacant posts. Other all above level users only view raised query, answer/cleared query by institute, institute data etc.

The facility of entering Institute data is provided to Deputy/Joint Director Level also. Once joint Deputy/Joint Director Level verified Institute and Applicant data, Institute not able to change any Institute or applicant data at Institute level.

Add new Application of Employee module is as below:



Online Application for Transfer (बदली प्रक्रिया ऑनलाइन अर्ज)

Note : * means mandatory (निर्दिष्ट * म्हणजे अनिवार्य)

General Information of Applicant (अर्जदाराची सामान्य माहिती)

Name of Applicant (अर्जदाराचे नाव)	SANTOSH DHAWALE <small>(Full Name Like From Home Min 8 Character & Last name)</small>
Gender (लिंग)	Male (पुरुष)
Date of Birth (DD-MM-YYYY Format) (जन्मतारीख (DD-MM-YYYY फॉर्मॅट))	30-10-1972
Email ID (ई-मेल आयडी)	santosh@gmail.com
Mobile No (मोबाईल क्र)	9766363437
Correspondence Address (संवादनपत्राचा पत्ता)	Nashik
Present Place of Posting (सद्यच्या नेमणुकीचे ठिकाण)	Division Pune
	District Satara
	Taluka Satara
	Institute Community Health Centre, Kashi, Satara, Satara - 415519 (PIN : 1123631242)
Present Designation (वर्तमान पद)	सांख्यिकी अन्वेषक (आयमजीआ कायदा)
Date of Transfer/Posting on Present Post (DD-MM-YYYY Format) (सद्यच्या पदावर बदली/पोस्टिंगची तारीख (DD-MM-YYYY फॉर्मॅट))	01-04-2023
Date of Joining on Present Post (DD-MM-YYYY Format) (सद्यच्या पदावर रुजू होण्याची तारीख (DD-MM-YYYY फॉर्मॅट))	27-04-2023
Applicant Working Area (अर्जदाराचे कार्यक्षेत्र)	Difficult Area (असहज क्षेत्र)

<p>Whether the Applicant is eligible for exemption from transfer Process ? (अर्जदार बदली प्रक्रियेत घट्ट मिळण्यास पात्र आहे का?)</p>	<p>No (नाही) <input type="checkbox"/></p> <p>If Yes, please mention Reason (दोष असल्यास, कृपया कारण नमूद करा)</p> <p>१) बदली पास अनिवार्य वर १ वर्षांचा असा वेळोवेळी होणारा असत तर त्यात बदली प्रक्रियेतून वगळणे वास्तुचि किंवा केवळ बदली प्रक्रियेतून अनिवार्य विचार करावा. २) बदली पास अनिवार्य वर अधिक वेळ असणे किंवा प्रत्येक वर्षी बदली प्रक्रियेतून वगळणे किंवा प्रत्येक वर्षी बदली प्रक्रियेतून वगळणे नसावा. ३) बदली पास अनिवार्य वर अल्प वेळ असणे किंवा प्रत्येक वर्षी बदली प्रक्रियेतून वगळणे किंवा प्रत्येक वर्षी बदली प्रक्रियेतून वगळणे नसावा.</p>
<p>Whether Applicant eligible in the Transfer Priority List ? (बदली प्राधान्य यादीमध्ये पास अर्जदार आहे का ?)</p>	<p>Applicant Differently Able (अर्जदार अर्ध-अंध)</p> <p>खालील निर्देश क्रमांक : एसआरव्ही-२०१७/ए.क.४१५/वर्ग १२, दिनांक ० एप्रिल २०१८ मधील छुट्टी क्रमांक ४४ पार्श्व (gr_doc/badal%20gr.pdf) खालील निर्देश क्रमांक : एसआरव्ही-२०१७/ए.क.४१५/वर्ग १२, दिनांक २१ नोव्हेंबर २०२२ पार्श्व (gr_doc/badal%20gr%201.pdf)</p> <p>Please Upload relevant Proof as mentioned in the Above GR (कृपया वरील GR मध्ये नमूद केलेल्याप्राधान्या संबंधित पुरावे अपलोड करा)</p> <p><input type="button" value="Choose File"/> No file chosen</p> <p>Only PDF file (Max 1 MB) (सुट्टीपास पुरावा फाईल 1 MB असणे)</p> <p>View Uploaded Proof (अपलोड केलेले पुरावे पहा) (proof_transfer_priority/9766363437_2.pdf)</p>

[Edit](#) [Details of Previous Posting](#) [Preferences of Transfer Posting](#) [Back](#)

Information of Previous Posting of Applicant (अर्जदाराच्या मागील नेमणुकीची माहिती)

Post (पद)	Institute (संस्था)	From Date (सुरुवातीचा दिनांक)	To Date (समाप्तीचा दिनांक)
सांख्यिकी अन्वेषक (आयमजीआ कायदा)	Division: Akola District: Akola Taluka: Akola Institute: Chief Bacteriologist, District Public Health Laboratory, Akola, A		

[Update Posting](#)

Show 10 entries

Post (पद)	Institute (संस्था)	From Date (सुरुवातीचा दिनांक)	To Date (समाप्तीचा दिनांक)	Total Experience (एकूण अनुभवा)	Modify	Delete
सांख्यिकी अन्वेषक (आयमजीआ कायदा)	Community Health Centre, Ghodgaon, Ambegaon, Pune - 412408 (PIN : 1882628870)	01-04-2015	01-04-2016	01 Years, 00 Months, 00 Days	Edit	Delete
सांख्यिकी अन्वेषक (आयमजीआ कायदा)	Community Health Centre, Yawat, Daund, Pune - 412214 (PIN : 8751941837)	01-04-2020	12-04-2023	03 Years, 00 Months, 11 Days	Edit	Delete

Showing 1 to 2 of 2 entries

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

Information of Transfer Preferences of Applicant (अर्जदाराच्या बदली प्राधान्यांची माहिती)

(Note : Transfer Process will carried out based on Applicant/Employee's Working Area, Transfer Priority, their Seniority and Preference order. After this Process, the transfer of remaining Applicant/Employee will be done irrespective of Transfer Priority and Preferences on remaining vacant post) on the order of their Seniority, within same District then within Same Division (टीप : अर्जदारांच्या बदली प्राधान्यांच्या आधारे, वयोवृद्धी, वरिष्ठता आणि प्राधान्य क्रमांकाने बाकी राहिलेल्या अर्जदारांच्या बदली प्रक्रियेतून वगळणे किंवा प्रत्येक वर्षी बदली प्रक्रियेतून वगळणे नसावा.)

Select Institute	
Division	Pune
District	Satara
Taluka	Satara
Institute	District Health Office ZP Satara , Satara , Satara - 0 (PIN :) (Area : Plain Area)

[Update Preference](#)

Note : This List does not have your Current or Previous Institute. Further, list does not have Institutes which have not vacant position of Applicant/Employee Designation/Post. (टीप : या यादीमध्ये तुमची सध्याची किंवा मागील संस्था नाही. यदी यादीत अर्जदारांच्या वर्गीकरणाने रिक्त असलेल्या संस्था आहेत.)

Show 10 entries

Preference No (प्राधान्य क्र)	Institute (संस्था)	Delete
1	District Health Office ZP Satara , Satara , Satara - 0 (PIN :) (Area : Plain Area)	Delete

Showing 1 to 1 of 1 entries

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

(Note : Please Select Maximum 10 Preferences and out of 10 preferences, 2 Preferences should be in Difficult or Tribal Area (टीप : कृपया कमालितः १० प्राधान्यांची निवड आणि १० प्राधान्यांपैकी २ प्राधान्यांमध्ये असहज किंवा आदिवासी क्षेत्रातील असावे.)

Transfer priority can be as below:
1) Applicant Differently Able

- 2) Applicant is Parents of Disabled children as Notified by the Central Government from time to time
- 3) Applicant Suffer from Illness as Notified by Government
- 4) Applicant is Widow/abandoned woman
- 5) Husband-Wife Grouping
- 6) Applicant Family member Suffer from Illness as Notified by Government
- 7) Re-appointment of Ex-Servicemen
- 8) Not Applicable

Transfer process can be carried out based on the Working Area, Transfer priority, date of joining, total experience and preferences given by the employee. As per GR, employees have to submit 10 institutes priorities and out of 10 institutes, 2 institutes should be from Difficult / Tribal Area.

Most important aspect is, the preference list will not populate list of institutes if Institutes meets following condition

- a) Applicant Current Institute
- b) Institutes which have not vacant and Likely Vacant position of Applicant/Employee Designation / Post

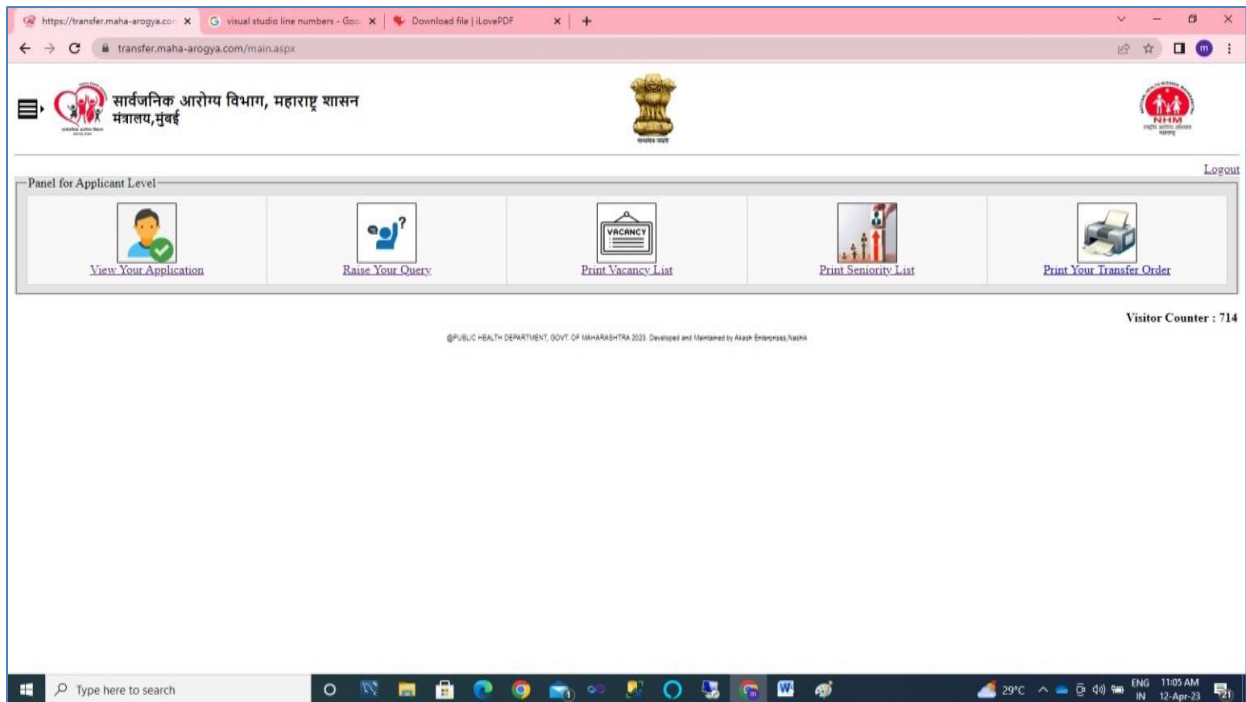
Institute can update Institute Data from below Screen:

Institute Details				
Institute ID	Institute Nin	Institute English Name		
14953		District Health Office ZP Satara		
Institute Marathi Name		Address		
		Zilla Parishad Satara		
Division	District	Taluka	Pin	
Pune	Satara	Satara	0	
Email	Phone	Institute Level		
		Institute Level		
Institute Area	Reporting Deputy/Joint Director Office			
Plain Area	Deputy Director of Health Services (HVS), Pune City - Pune - 411001 (NIN : 11)			

Post	Sanctioned Post	Vacant Post	Likely Vacant Post	Modify	Delete
सॉफ्टवेर अन्वेषक (असमजीअ कार्यालय)	1	1	0	Edit	Delete
सॉफ्टवेर परियोजना (असमजीअ कार्यालय)	1	1	0	Edit	Delete

Institute need to update data like Institute Level, Institute Area, email, phone , sanctioned post, vacant post etc. from his/her Institute Level Login.

Applicant Level Dashboard will appear as below:



Applicant Level dashboard consists of modules like View your Application, Raise Query, Print Vacancy List, Print Seniority List and Print Your Transfer. Applicant can print transfer order from his/her login.

View Your Application Tab:

Applicant only views his/her Application. He/she does not have facility to edit or change data of application. If he/she wants to change data in the application, he/she can raise query to institute.

Raise Query Tab:

The screenshot shows a web browser window with the URL https://transfer.maha-arogy.com/support_system_client.aspx. The page title is "Transfer Process Support System". The form contains the following fields:

- Mobile No**: Input field with a "Mobile Not Verified" status.
- Email Address**: Input field with an "Email Not Verified" status.
- Name**: Input field.
- Institute**: Dropdown menu showing "Arogya Bhavan, Mumbai, Mumbai - 400001 (NN: 1)".
- Message**: Text area with a "(Maximum 3000 Characters)" limit.
- Upload Document**: "Choose File" button with "No file chosen" and "(PDF File Size Should not Greater Than 1 MB)".

Below the form is a captcha pattern "68CN" and a "Submit Support Ticket" button. The footer includes the text "©PUBLIC HEALTH DEPARTMENT, GOVT OF MAHARASHTRA 2023. Developed and Licensed by: Neer Enterprises,Neer".

Applicant can raise query to his institute by verifying his mobile no and email address. Reply of Institute on raised query will be received on applicant mobile and email.